



AACP

AUSTRALIAN ASSOCIATION
OF CONSULTANT PHYSICIANS

DRAFT MINUTES

Interim pending approval at 2023 AGM

of the Annual General Meeting of the
Australian Association of Consultant Physicians Ltd
held 22 November 2022 (adjourned) and 29 November 2022
(continuation of adjourned meeting)

AGM held 22 November 2022 by Zoom

1 ATTENDANCE / DECLARATION OF PROXIES / APOLOGIES

(i) Present in person

Dr T Stubberfield (chair), Dr N Bilkhu, Prof W Heddle, Dr S Nath, Dr A Nunn,
Dr A Roberts, Dr J Swieca

(ii) Present by proxy

Dr A Baisch, Dr J Best, Dr R McRitchie

In Attendance:

Ms J Sargeant (Secretary & Executive Officer), Ms K Egan-Hirst (Secretariat)

The Chairman welcomed members to the AGM. The attendance was as listed in (i) and (ii) above. Given the number of members present and by proxy did not constitute a quorum after 30 minutes from the time listed for the meeting, as required in Clause 5.1.2 of the Memorandum and Articles of Association the meeting was adjourned for seven days, to be held on 29 November 2022.

AGM held 29 November 2022 (continuation of meeting adjourned on 22 November 2022) by Zoom

1 ATTENDANCE / DECLARATION OF PROXIES / APOLOGIES

(i) Present in person

Dr T Stubberfield (chair), Dr N Bilkhu, Prof W Heddle, Dr A Nunn, Dr A Roberts,
Dr J Swieca

(ii) Present by proxy

Dr A Baisch, Dr J Best, Dr S Nath, Dr R McRitchie

In Attendance:

Ms J Sargeant (Secretary & Executive Officer)

The Chairman welcomed members to the AGM. The attendance was as listed in (i) and (ii) above. Given the number of members present and by proxy did not constitute a quorum within 30 minutes from the time appointed, under clause 5.2.2 the members present were deemed to constitute a quorum.

2 MINUTES OF ANNUAL GENERAL MEETING HELD 25 NOVEMBER 2021

The Minutes of the Annual General Meeting held on 25 November 2021 were approved.
(W Heddle/A Nunn)

3 FINANCIAL STATEMENTS AND REPORTS

That the Independent Auditor's report and Statement of Financial Performance and Statement of Financial Position for the 12 months ended 30 June 2022 for the Australian Association of Consultant Physicians Ltd be adopted. (N Bilkhu/W Heddle)

4 APPOINTMENT OF AUDITORS FOR 2023 FINANCIAL YEAR

Appointment of Thomas GLC Chartered Accountants

That Mr Glenn McEwen, Thomas GLC Chartered Accountants, Suite 3, Level 1, 16-20 Edgeworth David Avenue, Hornsby, NSW, be appointed as the Australian Association of Consultant Physicians Ltd's Auditor for the 2023 financial year. (N Bilkhu/ A Roberts)

5 ELECTION AND RESIGNATION OF DIRECTORS

In accordance with Clause 6 of the Memorandum and Articles, members were invited to nominate for election to positions on the Board of the Australian Association of Consultant Physicians Limited. The following member has submitted a completed nomination form for re-election and, as the number of nominations received did not exceed the number of positions vacant, the following member has been declared elected unopposed for a three-year term:

Dr John Swieca
Sleep Physician, Victoria

6 GENERAL BUSINESS

There were no items of general business.

7 CLOSE OF MEETING

The Chairman thanked the Board and Secretariat, and closed the AGM at 7.05 pm.

Chairman

Date